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An introduction to business seminar

Ask most business owners and they'll say issues such as tax, GST and expenses can be the bane of their lives.

Bruce Peterson from IRD will help guide new and existing business owners through the maze with this free seminar that focuses on business structure, banking and budgeting, keeping records, preparing GST returns, income and provisional tax, business expenses, employing staff, and IRD services and support.

When: 8.30am-11.30am, Monday 27 July

Where: Porirua Chamber of Commerce, 20 Parumoana Street, Porirua

To register, call Debbie on 237 5590 or email debbie@poriruachamber.co.nz

Supporting your business through tough times

Recruiting and retaining skilled workers is never easy, but Work and Income is offering a range of free support services to help employers find full-time, part-time or casual workers.



Employers may also be eligible for financial assistance to help with wages, training and other costs, such as a Skills Investment Subsidy, which helps staff to develop the skills they need to do their job, Taskforce Green which provides opportunities to progress towards unsubsidised, sustainable employment, a modification grant which helps people with disabilities pay for workforce changes/equipment, or funding for work experience.

For more information, call the Employer Services freephone on 0800 778 008 or click [here](#).

End game planning

According to business author Stephen Covey, the most successful business people have a clear goal in mind and plan their business backwards from that goal.

Karl Baker from Red Hot Business Coaching is running a workshop to help businesses set a value and income target five years in the future and work backwards to see how this figure can be achieved.

The workshop will cover how to establish a financial long-term goal for a business (either a profit or sale price) and work out what is required to achieve that goal.

When: 9.00am-12pm, Tuesday 28 July

Where: The Business Centre, Radio NZ House, 155 The Terrace

To register, call Gabby on 494 0990 or email gabby@thebusinesscentre.org.nz

Two birds with one stone...

Want to benefit both your business and the environment?

The Ministry of Economic Development and Business New Zealand have launched 'envirostep', a free, entry-level, web-based management tool aimed at helping Kiwi businesses take the first steps toward understanding and improving their environmental and economic performance. The tool, which was recently launched by Commerce Minister Simon Power, helps businesses to meet more stringent 'green' standards that are likely to emerge internationally in the future.

"No business, large or small, can afford to be without sound environmental practices. Up until now, there's been a gap in the market for environmental assessment tools financially and technically accessible to New Zealand small businesses," said Simon Power.

For more information about Envirostep, find out more in the IN-Business eZine (click [here](#))

Business as usual?

Business in a recession can be a tough nut to crack. Come along to this breakfast and hear CEO of Business New Zealand, Phil O'Reilly, talk about how the global recession is impacting on the local economy and what we can all do to get through it and come out the other side in a better position.

Sponsored by Maltbys and the Property Council of New Zealand, this breakfast event is also a great networking opportunity for small, medium and large Wellington businesses.

When: Tuesday 28 July, 7.30am

Where: Intercontinental Hotel, 2 Grey Street

For further information, click [here](#)



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